

LEARNZ Virtual Field Trip

An Example of a Planning Sequence

This example of a short-term lesson sequence for primary schools makes use of all field trip components for a 3-day virtual field trip.

Teachers may choose to use as many or as few of the components as they wish. Teachers who are involved for the first time may wish to choose just one or two.

This plan includes the following components of a **LEARNZ Virtual Field Trip**.

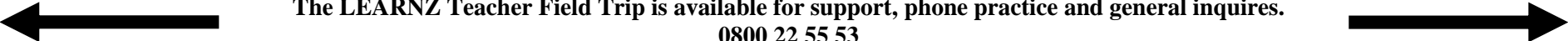
- planning using the online curriculum links
- using online and printable background information
- using print and copy plus online self marking activities
- using daily field trip diaries with the latest photos
- using the latest digital video clips
- asking questions during live audioconferences
- listening to audioconferences
- completing audioconference summaries
- posting questions to the LEARNZ Web Board
- sending a class ambassador, viewing the ambassador's web page
- corresponding by email with the LEARNZ teacher and the class ambassador
- completing a field trip evaluation



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Timeline	6 weeks before field trip	4 weeks prior	2 weeks prior	Thursday	Friday	The week prior Monday	Tuesday	Wednesday	Thursday	Friday
Suggested teacher and classroom activities	Decide to take a virtual field trip. Register with LEARNZ Log onto MyLEARNZ and enrol class(es) in selected field trip(s)	Plan how field trip will fit with class, term and year plan Select AOs	Plan field trip (3-4 weeks) into your daily timetable Select background pages and activities for 7 sessions. Plan to ask questions in audioconferences. Plan to listen to others	Set scene with class - "Let's go on a field trip to ... What might we see, what could we find out? etc..." Introduce field trip location and themes, guests, website material. Create field trip display in classroom.	Develop questions about the audioconference topics	Read about Alvin the LEARNZ field trip teacher's ambassador. Select class ambassador to be sent on trip. Write up summary of ambassador's life plus hopes and dreams for field trip.	Develop and find answers for questions about audioconference topic Add ambassador photo to field trip display in your classroom.	Summarise the unanswered questions on the audioconference topics into 10 "fat" questions for each	Class prepares short assembly item to share with team, school or principal about their adventures next week. Teacher checks audioconference equipment, calls another school/ or LEARNZ free phone 0800 22 55 53 to check sound quality, phone jacks, school phone system etc.	Present short assembly item. Call another school or a parent and have class practise asking questions
					During brainstorm activities keep a chart of unanswered questions. These will be summaries later and form the basis of the "FAT" questions to be used during the audioconference.					
Teacher contact with LEARNZ team		Receive newsletter #1	Receive newsletter #2 Send email to book in to audioconferences including date, time ONLY speaking schools need to book when wanting to ask questions		Sign-up ambassador online, include details from class discussion Receive ambassador confirmation email with your ambassador's email address for the field trip. Post ambassador to the address given to you by the LEARNZ Teacher (this might vary between field trips)		Email 10 "fat" questions for each audioconference topic to shelley.hersey@core-ed.org		Receive newsletter #3. Receive confirmed audioconference questions to ask. Receive email - ambassador arrived.	
Online Material available	Registration & Enrolment procedure. Field Trip Summary	Web Site goes live. Standard and easy background pages. Web Board opens for questions.	Audioconference timetable confirmed, guest profiles, locations. Background page activities.	Field trip website	Field trip website	School ambassador pages		Field trip website	Audioconference questions online	
		Check home page of field trip for daily additions to the site								
<p>← The LEARNZ Field Trip Teacher is available for support, phone practise and general inquiries. 0800 22 55 53 →</p>										

An Example of a Planning Sequence (continued)

Timeline	Field trip week Monday	Tuesday	Wednesday	Thursday	Friday	First week after Monday	Tuesday	Wednesday	Thursday	Friday
Suggested teacher and classroom activities	Finish off previous week's field trip tasks and activities. Discuss expectations and hopes for field trip. Print questions for tomorrow's audio conferences. Write to ambassador - combine into a single email and send.	Print questions for tomorrow's audio conferences. Read Monday diary. Find travel routes to field trip location on LEARNZ Homepage map. Listen to Tuesday audioconferences. Write summary for today's audioconferences.	Read Tuesday diary. Find travel routes to field trip location on LEARNZ Homepage map. Listen to Wednesday audioconferences. Write summary for today's audioconferences.	Read Wednesday diary Watch Wednesday videos, answer questions. View Wednesday panoramas. Read Wednesday ambassador diary. Write to ambassador. Listen to first audioconference. Ask questions in second audioconference. Write summary for today's audioconferences.	Read Thursday diary Watch Thursday videos, answer questions. View Thursday panoramas Read ambassador diary. Write to ambassador. Listen to first audioconference. Ask questions in second audioconference. Write summary for today's audioconferences.	Review expectations and hopes for field trip. Create chart of highlights. Create individual records of the trip - include images and experiences. Add unanswered questions to the Web Board.	Create individual records of the trip - include images and experiences. Read web board answers	Present individual records of the trip to class, team, assembly or parents. Summarise trip for assessment.	Complete online evaluation of the field trip.	
Teacher contact with LEARNZ team		Send audioconference summary to shelley.hersey@core-ed.org					Receive newsletter #4 Receive thank you for participating email and publicity "blurb"			Fun activities
		Send email to ambassador Receive reply from ambassador				Receive reply from ambassador (final)		Complete online - evaluation form, go into draw for evaluation prize.		
Online Material available	Diary #1 Monday	Diary #2 Tuesday	Diary #3 Wednesday	Diary #4 Thursday	Review field trip components. Audioconference summaries.	Review field trip components. Audioconference summaries.	Field trip website. Web Board answers. Audioconference summaries.	Field trip website. Web Board answers. Audioconference summaries.	Receive ambassador in post.	
		Ambassador update Panoramas Videos with Q&A in Teacher Share. Audioconference – daily recordings								
		Check home page of field trip for daily additions to the site						Third week after Receive newsletter #5, Evaluation Prize winner notified.	Fourth week after Decide on next field trip, enrol class. Receive ambassador certificate. Web Board is locked - no new topics. Evaluation Prize winner online.	
 <p style="text-align: center;">The LEARNZ Teacher Field Trip is available for support, phone practice and general inquires. 0800 22 55 53</p>										